Boxford Town Library Rules

The Boxford Town Library is a public resource that aims to meet a range of information, cultural, and educational needs. Patrons who exhibit behavior inconsistent with the following rules may be asked to leave the Library.

1. Many patrons use the Library as a place for quiet work. Patrons should respect the rights of others and not engage in loud conversations or noisy activities. Please set cellular telephone ringers to silent while in the Library and conduct any necessary phone conversations in a quiet voice, or step outside to have them. Do not play audio equipment so that others can hear it.
2. Smoking, consumption of alcohol and tobacco products, and the use of illegal drugs are prohibited in the library.
3. The use of firearms and weapons is forbidden in the Library.
4. Shirts and shoes must be worn in the Library at all times. Personal hygiene should be sufficient as not to disrupt others and to not leave stains/vermin on public property (e.g. furniture, books, keyboards, etc.).
5. Theft and damage of library property are forbidden, and are violations of state and federal law. All materials must be checked out before leaving the building.
6. Inappropriate behavior such as verbally or physically harassing any staff member or patron is unacceptable. If you have a concern about a policy or procedure, or about another patron’s behavior, please speak with the Library Director or designee.
7. Campaigning, soliciting, or petitioning is not allowed.
8. Pets are allowed in the Library as long as they are under control of their owner and behave appropriately.
9. Library telephones are not available for public use. The staff reserves the right to decline requests for telephone use.
10. Parents/guardians/caregivers are responsible for the behavior and supervision of their children. Please refer to the Library’s Child Safety Policy for more information.
11. Patrons are responsible for their personal property. Please do not leave items unattended. The library cannot be responsible for lost or stolen items.
12. Please read and follow the rules for the use of the Library’s computers and printers before using this resource. All policies are available online and at the Adult Services Desk.

The Library Director (or designee) and the staff reserve the right to determine whether other types of behavior, not specified above, are disruptive to the Library’s mission or to other patrons and to ask patrons to refrain from said behavior.

Patrons who are not in compliance with the preceding Library Rules and engage in activities not permitted in the Library will be asked to correct their behavior. A patron may have their library privileges suspended until the individual has met with the Library Director. Future use of the Library will be contingent upon the individual abiding by the conditions agreed to with the Library Director. Please cooperate with the library staff who must interpret and apply these rules and regulations. Your cooperation will help promote excellence in library service for everyone.

Adopted 1/8/2018